

**Patterson Township Board of Commissioners
Regular Meeting
November 10, 2022**

The Patterson Township Board of Commissioners held their regular meeting on Thursday, November 10, 2022, 7:00 pm at the Patterson Township Municipal Building, Beaver Falls. Following the call to order and Pledge of Allegiance, roll call showed the following Commissioners were present; Commissioner Wagoner, Commissioner Inman, Commissioner Eckelberger, and Commissioner Bartoe. Commissioner DeLuca was absent.

Commissioner Wagoner thanked all veterans for their service to this country. She also thanked Patricia Mittica, Gabrielle Testa and Christin Milnes for their military service. She advised that the Township office would be closed Friday, November 11, 2022 in observation of Veterans Day.

Public Hearing: Public Hearing held on Ordinance 479 Storm Water Maintenance Ordinance - no questions or comments raised.

Minutes: The minutes of the regular meeting held on October 13, 2022, and Work Session on November 7, 2022 were presented for approval. A motion was made to accept the regular meeting on October 13, 2022, and Work Session on November 7, 2022 by Commissioner Inman, seconded by Commissioner Eckelberger, Motion passes.

Public Comment/Visitors:

Mark Thomas-1906 Figley Street- Mr. Thomas advised the Board that he had the water tested that runs down Figley Street continually and it came back that this is from a water line. Mr. Thomas requested that the Township reach out to Beaver Falls Municipal Authority to have them come out and make any necessary repairs to prevent water from running continually.

Treasurer's Report: The Treasurer's Report for the General Fund, Sewer Fund and PLGIT accounts were presented by Secretary Christin Milnes. A motion was made by Commissioner Bartoe; seconded by Commissioner Eckelberger accepting the reports as presented, after a Roll call vote; Pass unanimously.

Monthly Bills: The monthly bills for October/ November were submitted for payment. Motion was made by Commissioner Bartoe; seconded by Commissioner Eckelberger approving payment after a Roll call vote; Pass unanimously.

Engineer's Report: *Wyatt Dishler* presented his monthly report regarding the following items:

*Municipal Authority CAP/DEP Notification-*Smoke testing and Camera work were completed the week of October 7,2022. Municipal Authority to review the findings and options on how to proceed at their meeting.

MS4 Program- Comments were received from PADEP. Comments have been addressed and Township is awaiting further comments at this time. Joint permit was received from Department of Army Corps of Engineers, awaiting response from DEP at this time.

2022 Road Program- Township representatives LSSE and contractor completed walkthrough on October 27, 2022 and a punch list was issued October 28,2022. Mr. Dishler made a recommendation for a motion to approve final change order with an increase in the amount of \$11,538.32 for a final contract amount of \$458,018.32. The change is as follows: \$2,773.22 for final quantities in place and \$8,765.10 for changes in the Liquid Asphalt Index pricing. A motion was made by Commissioner Inman, seconded by Commissioner Eckelberger, after a Roll call vote; Pass unanimously.

Mr. Dishler requested a motion to approve payment request #2 for an amount of \$33,172.30. A motion was made by Commissioner Inman, and seconded by Commissioner Eckelberger; after a Roll call vote; Pass unanimously.

CFA Small Water and Sewer Grant- Lindsay Drive: LSSE awaiting administrative items from the contractor to close out the project.

PennDOT Multimodal Grant- Sidewalk improvements- Request sent to PennDOT requesting to use the Liquid Fuels guidelines for this project, awaiting a response at this time. Surveys were completed on November 7th and 8th.

Fern Ave Drainage Improvements- Survey work has completed by engineers; study of area and conceptual plans were completed and presented to the Board for review. A final report is being compiled at this time. LSSE is finalizing the Hydrologic and Hydraulic report and will provide the board with options/recommendations at the December work session.

Lowman/ Norcia Plan of Subdivision- Project has been completed and all copies have been dispersed and recorded with County.

Grant Opportunities- the following grant opportunities were presented to the Board:

- a. COVID-19 ARPA H2O PA- for projects \$500,000-20,000,000 with a 50% match requirement due December 21,2022
- b. COVID-19 ARPA PA Small Water and Sewer- \$30,000-\$500,000 with a 15% match due December 21,2022

Solicitor's Report: *Ken Fawcett provided the following report:*

- a. Ordinance 479- updated stormwater maintenance ordinance changes are as follows: repeal sections 167-34 and 167-34.1 and replace with 167-34. A motion was made by Commissioner Bartoe, seconded by Commissioner Inman, to adopt Ordinance 479 as presented; after a Roll call vote; Pass unanimously.

b. PUC Attorney Agreement- motion tabled until after executive session at end of meeting.

Committee Reports:

Administration and Police – Commissioner Wagoner presented the following reports:

Police Report– Police Chief Stanislawski submitted his October 2022 report for review. Commissioner Bartoe asked the Chief what traffic grant campaign covered- Chief advised that this is for the Traffic Enforcement detailed which will be reimbursed through Hopewell Police Department.

Letter of Resignation- Jack Ronacher- Zoning Officer - Commissioner Wagoner advised the Board that a letter of resignation was received by Jack Ronacher. A motion was made by Commissioner Inman, seconded by Commissioner Eckelberger, motion passes. Discussion occurred on replacement.

A motion was made to amend the agenda to include a motion to appoint a Zoning Officer to serve until a permanent replacement is appointed. Motion by Commissioner Bartoe, seconded by Commissioner Eckelberger; motion passes.

A motion was made by Commissioner Bartoe to temporarily appoint Secretary Milnes as the Township Zoning Officer subject to Solicitor in the event Christin Milnes cannot legally hold the position as she currently holds an appointed position, then Patricia Mittica would be appointed as the Zoning Officer until such time a permanent replacement could be appointed. The motion was seconded by Commissioner Eckelberger Discussion occurred and the Board wishes for this position to be posted on the Township Website and a flyer be sent with the sewer billing. Secretary Milnes to also reach out to New Brighton for Pricing.

Year end Meeting-Commissioner Wagoner advised the Board that the second reading of the budget will occur at the December Monthly meeting. There will be a need to have a year end meeting to adopt the Ordinance for the Budget. Discussion occurred with regard to dates and times. The Year end meeting will be set for December 4, 2022 at 4pm to be held at the Township Office.

Resolution 2022-025- to Appoint Assistant Treasurer- a motion was made by Commissioner Eckelberger to adopt Resolution 2022-025, seconded by Commissioner Bartoe; after a Roll call vote; Pass unanimously.

Resolution 2022-026- to Authorize Bank Signatures- a motion to adopt Resolution 2022-026 was made by Commissioner Eckelberger, seconded by Commissioner Bartoe; after a Roll call vote; Pass unanimously.

Unit 232 Repairs- Chief Stanislawski advised the Board that he received a quote to replace the water pump in unit 232 for \$1,620.00, this does not include any additional repairs which may be needed once they start to replace the water pump to fix the coolant

leak. A motion was made by Commissioner Inman to approve coolant leak repairs not to exceed \$3,000.00 to unit 232, seconded by Commissioner Bartoe; after a Roll call vote; Pass unanimously.

2023 Firearm Proposal- Chief Stanislawski provided the Board with a quote to replace the officers Duty weapons which included trade in costs. Discussion occurred with regard to the quote provided and the total cost should any officers wish to purchase their current duty weapons.

A motion was made by Commissioner Bartoe to amend the agenda to increase the amount of the motion from \$3,930.18 to \$5,995.18 should the third motion be approved by the board., seconded by Commissioner Eckelberger- after a Roll call vote; Pass unanimously.

Commissioner Bartoe made a motion to purchase new firearms with proceeds received from the County Safety Grant in the amount of \$5,995.18, seconded by Commissioner Eckelberger- after a Roll call vote; Pass unanimously.

A motion was made by Commissioner Bartoe to allow officer to purchase their duty weapon at the trade in price of \$225.00 from the Township; seconded by Commissioner Eckelberger; after a Roll call vote; Pass unanimously.

Conference Report- Commissioner Wagoner advised that Commissioner Eckelberger, Commissioner Inman, Commissioner Wagoner and Secretary Milnes attended the AC&WPATC Joint Fall Conference in Erie. The topic presented included Police regionalization; ARPA; Property Blight and Grant Opportunities.

COG, Finance, Fire & Emergency Management – Commissioner Bartoe’s presented the following reports:

Callout service- Callouts for the month of October included 19 calls for 37.5 hours

Glick Fire Equipment- Commissioner Bartoe made a motion to remit payment in the amount of \$1,486.80 to Glick Fire Equipment for inspection and testing of the 2022 Engine, seconded by Commissioner Inman after a Roll call vote; Pass unanimously.

2023-2024 Curbside Recycling Collection - Commissioner Bartoe advised that the following bids were received; J. Young Refuse; 2023- \$3,816 /month OR \$45,792 /annual, 2024- \$3,816/month OR \$45,792 /annual; Valley Waste Service; 2023- \$4,950 /month OR \$59,400 /annual, 2024- \$ 5,500.00/month OR \$66,000/annual; and Aiken Refuse; 2023- \$3,600 /month OR \$43,200/annual, 2024- \$3,600 /month OR \$43,200/annual. A motion was made by Commissioner Bartoe to accept bid from Aiken Refuse in the amount of \$43,200 for 2023 and \$43,200 for 2024 for the curbside recycling program, seconded by Commissioner Eckelberger; after a Roll call vote; Pass unanimously.

Year End PLGIT Transfers- Commissioner Bartoe made a motion to approve year end transfers from General Fund Wesbanco account to PLGIT accounts as follows; transfer of \$25,000.00 to Capital Project Fund (line 400.600); transfer of \$22,500.00 to Capital Project Fund (line 452.390) and transfer of \$500.00 to Community Day Fund (line 400.500), seconded by Commissioner Inman; after a Roll call vote; Pass unanimously.

Commissioner Bartoe made a motion to approve year end transfers from Sewer Fund Wesbanco account to PLGIT accounts as follows; transfer of \$60,000.00 to Sewer Maintenance (line item 471.300), seconded by Commissioner Inman; after a Roll call vote; Pass unanimously.

PLGIT Investments 2022- Commissioner Bartoe advised the Board that the Township is 83.5% through the year and has collected 96.1% of the anticipated revenues and exhausted 91.5% of its allocated expenses, without consideration for the ARPA fund. Commissioner Bartoe advised the total amount received from ARPA including interest is \$300,082, to date \$187,755 has been spent \$94,985 has already been committed or reserved leaving an escrow balance of \$17,342 to date.

Commissioner Bartoe made a motion to invest PLGIT fund accounts as follows:

PLGIT Fund	Proposed investment	Timeframe/ interest rate
General Fund	\$75,000.00	240 days (July)
Sewer Fund	\$25,000.00	240 days (July)
Capital Fund	\$100,000.00	240 days (July)
Liquid Fuels Fund	\$100,000.00	240 days (July)
Fire Truck Fund	\$31443.52	330 Days (September)
Sewer Maintenance	\$260,000.00	240 days (July)
Community Day Fund	\$1,500.00	240 days (July)
ARPA Funds	\$50,000.00	210 days (June)
Fire Truck Sinking Fund	\$116.97	330 Days (September)

Seconded by Commissioner Eckelberger; under discussion, Commissioner Wagoner asked if these investments would leave any funds “liquid” in the event that they are needed prior to end of term; Secretary Milnes stated each fund would have a reserve of liquid funds available if needed; after a Roll call vote; Pass unanimously.

Employee Health Insurance- Commissioner Bartoe made a motion to accept UPMC Health Plan for the estimated premium of \$194,489.52 for 2023, seconded by Commissioner Inman, under discussion, Commissioner Wagoner advised she would like to work with the union in 2023 to take a look at other possible options to start in 2024; after a Roll call vote; Pass unanimously.

First Reading of 2023 budget- Commissioner Bartoe completed the first reading of the General fund and Sewer fund budgets, Commissioner Wagoner thanked Commissioner Bartoe and Secretary Milnes for their work on the budgets. She also advised that a budget meeting will be part of the work session on December 6th.

Public Works– Commissioner Inman presented the following report:

Letter of Resignation- Tony Ferrazzano- Snow Plow- a motion was made by Commissioner Inman to accept resignation; seconded by Commissioner Bartoe, Yes- 3, No – 1; Motion Passes

Letter of Resignation- Tyler Crognale- Snow Plow- a motion was made by Commissioner Inman to accept resignation; seconded by Commissioner Bartoe, Yes- 3, No – 1; Motion Passes

Commissioner Wagoner requested that letter of thanks be sent for all of their dedicated years of service to the Township. She stated they were a great team.

Dye Testing update- Commissioner Inman advised that all 215 dye tests have been completed and they all passed.

Proposed 2023 Road Program- Commissioner Inman advised that he has reached out to LSSE to get pricing to complete the following roads for the 2023 Road program; Flora Street (between 3rd and 5th) Ray Street Turnaround; York Place; Villa Court and Lindsay Drive; Commissioner Wagoner also asked that 6th street from 18th Ave to the Township line also be considered. Commissioner Eckelberger asked where these roads fell in the Township's 5-year plan. Wyatt advised that the Township has a spreadsheet where the roads were all ranked; this was last updated 2 years ago. If the Township would like LSSE can come out and update the list; they will also provide an updated 5-year plan for 2023. Commissioner Eckelberger also asked what the primary road would be, she recommended that LSSE update the list and 5-year plan and the Township take action based on their recommendations. Commissioner Bartoe asked if any of the proposed roads are covered by liquid Fuels; this is unknown at this time. Commissioner Wagoner asked if the Township should save liquid fuels funds for a year and have a bigger project in 2025 with more funds; this will be looked into once LSSE provides updated list.

Chippewa Act 537 Plan- Commissioner Inman advised that he reviewed the proposed plan and has no concerns or findings to be sent to Chippewa Sanitary Authority.

Buildings & Grounds and Zoning – Commissioner DeLuca absent; Commissioner Wagoner gave the following report:

Fire Department Sign- Commissioner Wagoner advised that the sign is up and running and the only outstanding item remaining is a policy or procedure for who can post on sign and what can be posted.

Recreations and Community Life – Commissioner Eckelberger presented the following report:

Commissioner Eckelberger advised that the cameras have been received for the park; Chief Stanislawski and Eric Hoover will work together to determine the best place for placement and how many signs are needed to be placed within the park.

Commissioner Eckelberger advised that the Fire Department will be holding a Breakfast with Santa on December 17th and she would like to use funds from the Community Day fund to make about 20 treat bags to hand out to the children. She also advised that Santa will be riding around the Township on the Fire Truck on December 18th at 6pm.

Commissioner Eckelberger requested that Commissioner Bartoe reach out to the Fire Department about the decrease in attendance at the monthly meetings.

Code Enforcement – Report was received from New Brighton; short No questions or comments at this time.

A motion was made to accept all committee reports as presented by Commissioner Inman and seconded by Commissioner Bartoe; motion passes.

Unfinished Business:

Commissioner Bartoe stated that he has spoken to Eric Hoover and Hank Mahosky and Hank Mahosky stated that he would be interested in serving on the Vacancy Board. Commissioner Wagoner requested this matter be tabled until the Dec Meeting for additional discussion; motion can be presented at the December meeting.

Township Agencies:

Communications:

1. Email- Shirl Ransley- Paralyzed Veterans of America- request to place collection box within the Township- Discussion occurred with regard to any potential zoning issues with placement of a bin. Attorney Fawcett will look into this and advise of any liability issues or zoning issues; matter tabled at this time.

2. Letter- Comcast – Commencement of Franchise Renewal process- Commissioner Wagoner advised that this is either an 8- or 10-year contract which makes up a considerable amount of the Township General Fund budget. The current contract is at the highest rate of 5% franchise fee for Township. Commissioner Wagoner will look into additional details and provide report at December Meeting.

New/Miscellaneous Business:

Patterson Township Municipal Authority- Quarterly Lease payment - \$26,976.57 to Patterson Township Municipal Authority- a motion was made by Commissioner Inman;

seconded by Commissioner Eckelberger to remit payment in the amount of \$26,976.57 to the Patterson Township Municipal Authority for the quarterly payment; after a Roll call vote; Pass unanimously.

Patterson Township Volunteer Fire Company-Quarterly Payment- a motion was made by Commissioner Inman to remit Quarterly payment in the amount of \$1,250.00 to the Patterson Township Fire Department; seconded by Commissioner Bartoe; after a Roll call vote; Pass unanimously.

Pennsylvania State Association of Township Commissioners- \$1,643.18- 2023 Due- a motion was made by Commissioner Eckelberger to remit payment in the amount of \$1,643.18 for 2023 dues to the Pennsylvania State Association of Township Commissioners; seconded by Commissioner Inman; after a Roll call vote; Pass unanimously.

Executive Session: 8:39 – 9:23 legal advice

A motion was made by Commissioner Bartoe to amend the agenda to add a motion for public works, seconded by Commissioner Eckelberger; motion passes

Commissioner Bartoe made a motion to appoint Daniel Savilisky as acting Foreman at a rate of \$22.60/ hour while in this role, seconded by Commissioner Inman; after a Roll call vote; Pass unanimously.

Commissioner Bartoe made a motion to retain Hawke McKeon & Sniscak, LLP to represent the Township for legal advise relative to the PUC hearing regarding the sale of the Beaver Falls sewer plant to Aqua to be capped at \$2,500 township cost, seconded by Commissioner Eckelberger; after a Roll call vote; Pass unanimously.

There being no further business to be brought before the Board, motion was made by Commissioner Inman to adjourn; seconded by Commissioner Bartoe. The meeting adjourned at 9:40 p.m.

Respectfully submitted:

Christin Lyn Milnes

Copy: Kenneth G. Fawcett, Esq.
Larry Lennon, Jr., P.E.
Board of Commissioners